Form W-4 (2003) Page **2**

Deductions and Adjustments Worksheet Use this worksheet only if you plan to itemize deductions, claim certain credits, or claim adjustments to income on your 2003 tax return. Enter an estimate of your 2003 itemized deductions. These include qualifying home mortgage interest, charitable contributions, state and local taxes, medical expenses in excess of 7.5% of your income, and miscellaneous deductions. (For 2003, you may have to reduce your itemized deductions if your income is over \$139,500 (\$69,750 if married filling separately). See Worksheet 3 in Pub. 919 for details.) . . . \$7,950 if married filing jointly or qualifying widow(er) \$7,000 if head of household 2 Enter: \$4,750 if single \$3,975 if married filing separately Subtract line 2 from line 1. If line 2 is greater than line 1, enter "-0-".... 3 4 Enter an estimate of your 2003 adjustments to income, including alimony, deductible IRA contributions, and student loan interest 5 Add lines 3 and 4 and enter the total. Include any amount for credits from Worksheet 7 in Pub. 919 5 Enter an estimate of your 2003 nonwage income (such as dividends or interest) 6 Subtract line 6 from line 5. Enter the result, but not less than "-0-" 7 7 8 Divide the amount on line 7 by \$3,000 and enter the result here. Drop any fraction 9 Enter the number from the Personal Allowances Worksheet, line H, page 1 Add lines 8 and 9 and enter the total here. If you plan to use the Two-Earner/Two-Job Worksheet, also 10 enter this total on line 1 below. Otherwise, stop here and enter this total on Form W-4, line 5, page 1 10 Two-Earner/Two-Job Worksheet Note: Use this worksheet only if the instructions under line H on page 1 direct you here. Enter the number from line H, page 1 (or from line 10 above if you used the Deductions and Adjustments Worksheet) 1 2 Find the number in Table 1 below that applies to the lowest paying job and enter it here If line 1 is more than or equal to line 2, subtract line 2 from line 1. Enter the result here (if zero, enter "-0-") and on Form W-4, line 5, page 1. Do not use the rest of this worksheet Note: If line 1 is less than line 2, enter "-0-" on Form W-4, line 5, page 1. Complete lines 4-9 below to calculate the additional withholding amount necessary to avoid a year-end tax bill. 4 Enter the number from line 2 of this worksheet 5 Enter the number from line 1 of this worksheet 6 7 Find the amount in **Table 2** below that applies to the **highest** paying job and enter it here . . . 8 Multiply line 7 by line 6 and enter the result here. This is the additional annual withholding needed . Divide line 8 by the number of pay periods remaining in 2003. For example, divide by 26 if you are paid every two weeks and you complete this form in December 2002. Enter the result here and on Form W-4, line 6, page 1. This is the additional amount to be withheld from each paycheck \$ Table 1: Two-Earner/Two-Job Worksheet Married Filing Jointly All Others If wages from LOWEST Enter on paying job arepaying job areline 2 above line 2 above line 2 above line 2 above paying job arepaying job are-\$0 - \$4,000 0 44,001 -50,000 8 0 75,001 - 100,000 8 \$0 - \$6.000 4,001 - 9,000 50.001 -60.000 6,001 - 11,000 100,001 - 110,000 9,001 - 15,000 2 60,001 -10 11,001 - 18,000 2 70.000 110.001 and over 10 15.001 - 20.000 3 70 001 -90,000 11 18.001 - 25.000 3 4 90.001 -100.000 25.001 - 29.000 20.001 - 25.000 12 4 25.001 - 33.000 100.001 - 115.000 29.001 - 40.000 5 5 13 115.001 - 125.000 40.001 - 55.000 33.001 - 38.000 6 14 6 38,001 - 44,000 125.001 and over . 55.001 - 75.000 15 Table 2: Two-Earner/Two-Job Worksheet Married Filing Jointly All Others If wages from HIGHEST Enter on If wages from HIGHEST Enter on paying job arepaying job areline 7 above line 7 above \$0 - \$50,000 \$450 \$0 - \$30,000 \$450 50,001 - 100,000 800 30,001 - 70,000 800

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900

1,050

1,200

100,001 - 150,000

150,001 - 270,000

270,001 and over.

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control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by Code section 6103.

900

1,050

1,200

70,001 - 140,000

140,001 - 300,000

300,001 and over.

The time needed to complete this form will vary depending on individual circumstances. The estimated average time is: Recordkeeping, 46 min.; Learning about the law or the form, 13 min.; Preparing the form, 59 min. If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can write to the Tax Forms Committee, Western Area Distribution Center, Rancho Cordova, CA 95743-0001. Do not send the tax form to this address. Instead, give it to your employer.

